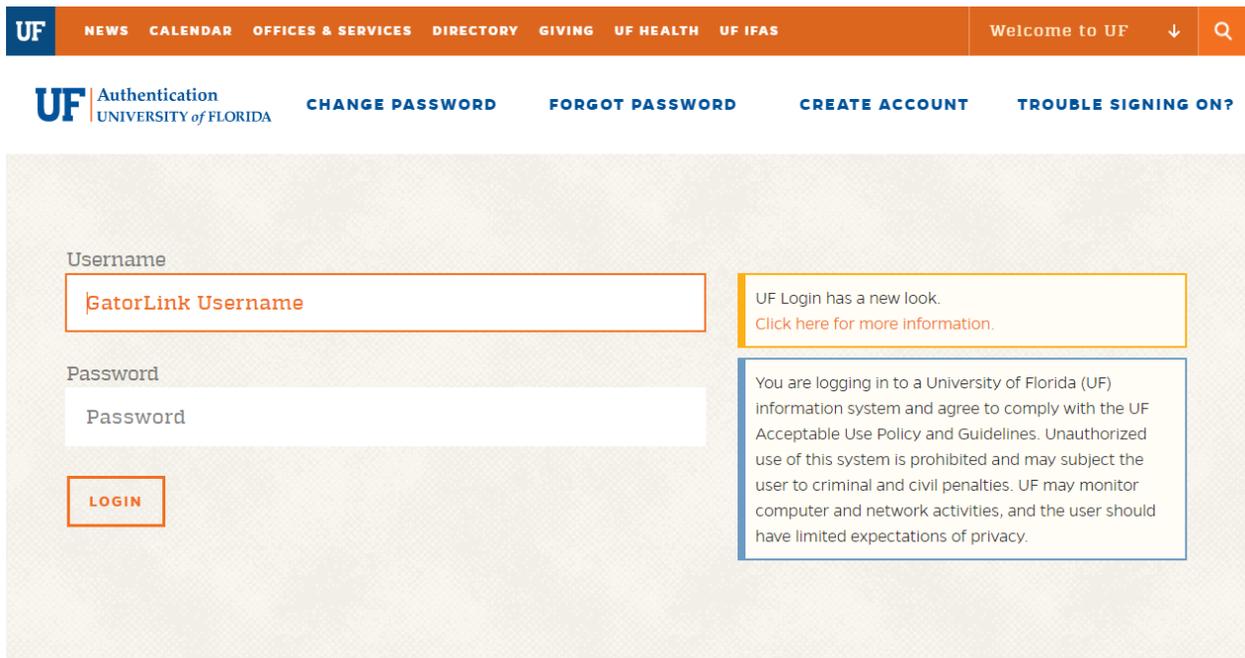


STUDENT REGISTRATION INSTRUCTIONS FOR UF ALL-ACCESS MyLab and Mastering COURSES

USE CHROME OR FIREFOX ON A COMPUTER FOR REGISTRATION



1. Go to <https://www.bsd.ufl.edu/G1CO/IPay1f/start.aspx?TASK=INCLUDED>
 - This prompts you to log in with your GatorLink account



The screenshot shows the University of Florida authentication page. At the top, there is a navigation bar with the UF logo and links for NEWS, CALENDAR, OFFICES & SERVICES, DIRECTORY, GIVING, UF HEALTH, and UF IFAS. On the right, it says "Welcome to UF" with a dropdown arrow and a search icon. Below this is a secondary navigation bar with the UF logo and "Authentication UNIVERSITY of FLORIDA" text, followed by links for CHANGE PASSWORD, FORGOT PASSWORD, CREATE ACCOUNT, and TROUBLE SIGNING ON?. The main content area has a light gray background with a grid pattern. On the left, there are two input fields: "Username" with a placeholder "GatorLink Username" and "Password" with a placeholder "Password". Below these is a "LOGIN" button. On the right, there are two informational boxes. The top one is yellow and says "UF Login has a new look. Click here for more information." The bottom one is blue and contains a disclaimer: "You are logging in to a University of Florida (UF) information system and agree to comply with the UF Acceptable Use Policy and Guidelines. Unauthorized use of this system is prohibited and may subject the user to criminal and civil penalties. UF may monitor computer and network activities, and the user should have limited expectations of privacy."

2. Students are shown a list of classes in this program in which they are enrolled, with the prices. They are given the option to authorize charges.
3. Students should click the **Opt-in button** next to the class.
4. Students then need to click the button below to authorize the charges.
5. Finally, click Opt-In.

****Please see the screen shot below****

GATOR CENTRAL CHOOSE AN OPTION:

Central
[Broadcast](#), [Location & Contact](#), [Mission & Vision](#)

Services
[Hours](#), [Mission & Vision](#), [Reactivate Lost Card](#), [Learning Gator 1 Card](#), [Records](#), [Photo Services](#), [Staff Authorization](#)

Vending Services
[Vending Services](#), [Open an Account](#), [Report a Problem](#)

Learning
[Courses](#), [Locations](#), [Menus](#)

Store

Get access codes for your classes

Current Term Codes

You are enrolled in the following classes which require an access code for online content:

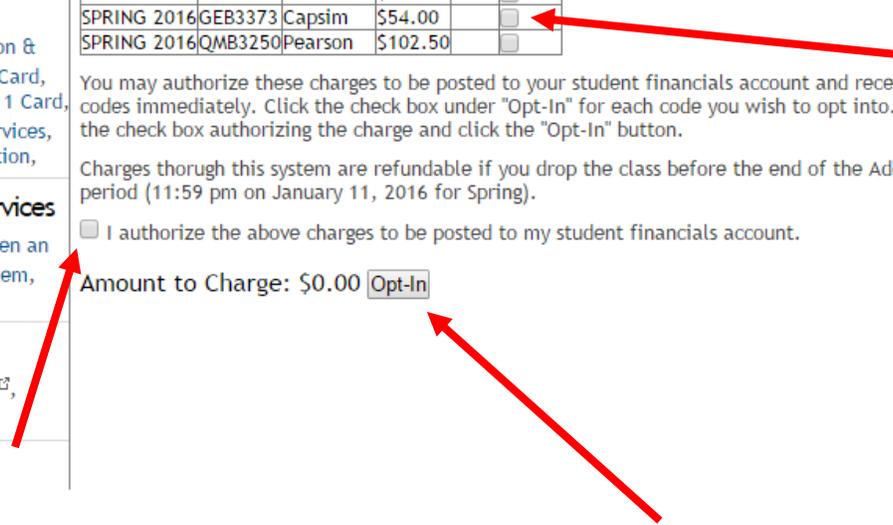
| Term | Course | Publisher | Price | Code | Opt-In |
|-------------|---------|-----------|----------|------|--------------------------|
| SPRING 2016 | GEB3373 | Pearson | \$90.00 | | <input type="checkbox"/> |
| SPRING 2016 | GEB3373 | Capsim | \$54.00 | | <input type="checkbox"/> |
| SPRING 2016 | QMB3250 | Pearson | \$102.50 | | <input type="checkbox"/> |

You may authorize these charges to be posted to your student financials account and receive access codes immediately. Click the check box under "Opt-In" for each code you wish to opt into. Then click the check box authorizing the charge and click the "Opt-In" button.

Charges through this system are refundable if you drop the class before the end of the Add/Drop period (11:59 pm on January 11, 2016 for Spring).

I authorize the above charges to be posted to my student financials account.

Amount to Charge: \$0.00



- The **access code** is now displayed ******Note: Copy this code and go to your Canvas class**
- Click on 'MyLab and Mastering' link in your Canvas course

Home

MyLab and Mastering

Account

Dashboard

Courses

Calendar

Inbox

Assignments

Discussions

Grades

People

Syllabus

Conferences

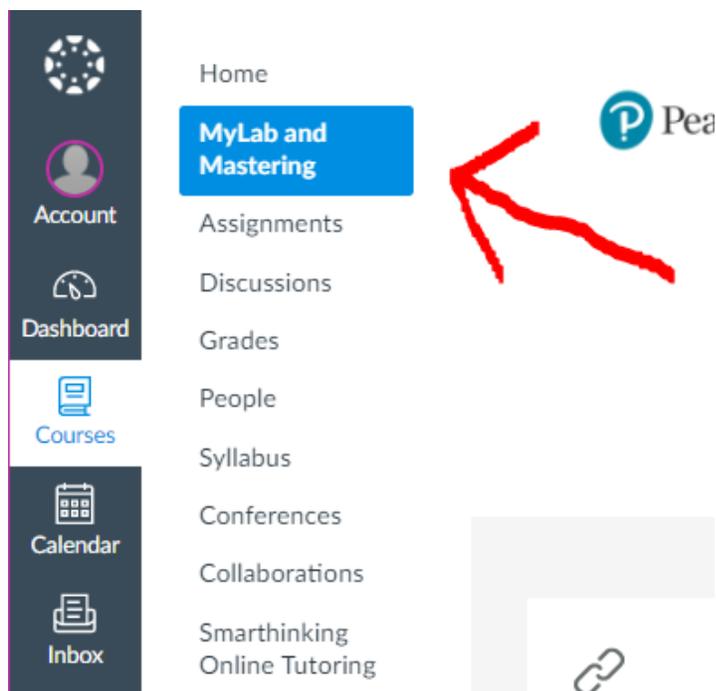
Collaborations

Smarthinking

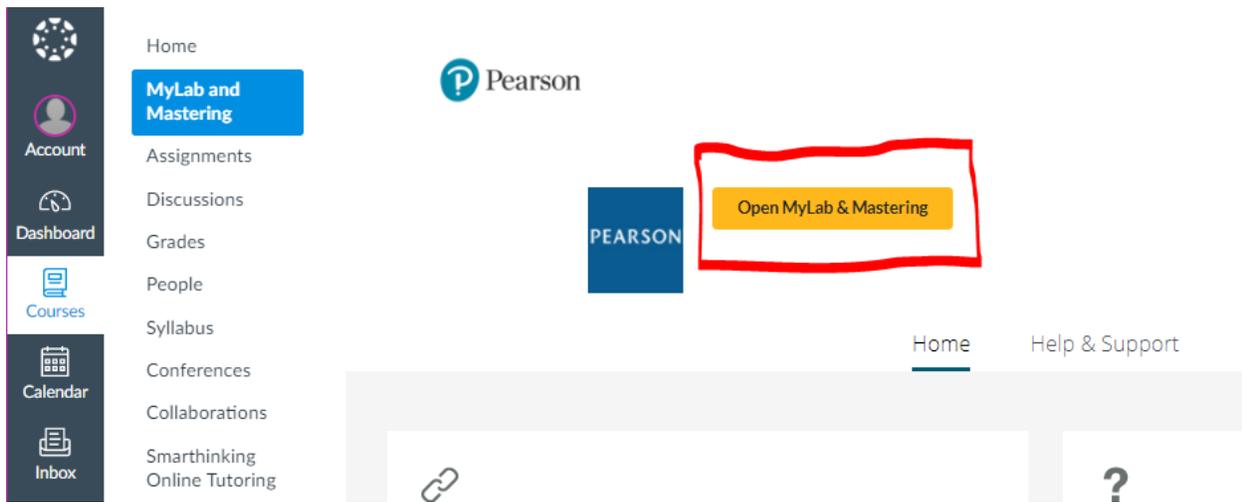
Online Tutoring







8. Click on the Open MyLab and Mastering link.



****IF YOU GET A “Your Session Ended” MESSAGE, YOU MUST ALLOW COOKIES IN THE BROWSER. CHROME AND FIREFOX USUALLY DO NOT PRESENT THIS ISSUE, BUT THE LINK BELOW WILL ASSIST YOU IN SETTING UP YOUR BROWSER CORRECTLY****



Your session ended.

Please start again.

<https://support.pearson.com/getsupport/s/article/Your-Session-Ended-Please-Start-Again>

9. Complete the Registration process, using the **access code** provided when you Opted-In.

****If you are getting a popup saying you may already have an account, but the forgot password does not email you, just create a brand new USERNAME and ignore the popup. You can have multiple usernames on the same email address****

If your course does not appear in the opt-in portal or if you have general questions about UF ALL ACCESS please contact allaccess@bsd.ufl.edu

If you ever experience technical issues in the software or during registration through Canvas please use the link below to chat with an agent 24/7

<https://support.pearson.com/getsupport/s/contactsupport>